

# MARICOPA CONSOLIDATED DOMESTIC WATER IMPROVEMENT DISTRICT

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## Board of Directors Regular Meeting Minutes

October 9, 2023

PURSUANT TO A.R.S. 38-431: The Maricopa Consolidated DWID governing board will held a Board of Directors Meeting on **October 9, 2023** at **45290 W. Garvey Ave., Maricopa, AZ 4:00 pm.**

### **I. Agenda**

- A. Call meeting to order at 4:03pm
- B. Roll call: Chris Giles, Stephen Clarke & Chad Molyneaux present.
- C. Approval of the Minutes (item moved after #4): Chad motioned to approve Regular meeting minutes of 9/25/23, Chris 2<sup>nd</sup>, all in favor; motion carried. Chad motioned to approve 9/25/23 Executive Session, Chris 2<sup>nd</sup>, all in favor; motion carried.
- D. Call to Public: None present.

### **II. Executive Session: 5:00pm**

Discussion of legal matters/consultation with District Attorney, District Staff and/or the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding revenue, business, employees, contracts and intergovernmental agreements that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted and/or City/County Staff, City/County Departments concerning any of the agenda items including Maricopa Groves Storage, in order to avoid or resolve litigation pursuant to A.R.S. 38-431.03 (A) (3) and (4). **5:25pm**

### **III. Regular Business**

1. Financial Report (moved after item C): Sara Carroll provided the Pinal County bank statement, Balance Sheet, checks and invoices for review. A brief Board training on reading the Financial statements provided. The Verizon wireless account lines were reviewed. The suspended/disputed equipment lines will be cancelled. Interim Field Operations Mngr., Matt Williford. will look at the Radio Read modem for overheating issues. An office cell phone will be set-up to receive login codes and receive all field crew correspondence and onsite pictures. CenturyLink internet will be cancelled.
2. Office Manager Report: Sara reviewed her report. [Offc Mngr rpt 10-9-23 .docx](#) The Board asked for further info and clarification on items F., L., N. & G. All were reviewed.
3. Field Operations Report (moved after item D): Matt reviewed his report. [October 2023 MCDWID Field report.docx](#) The Board requested more detail on the Ellison-Mills contractor incident and cost. An invoice will be sent to them for replacement equipment cost for the line they hit as part of the Caesar Chavez project.
4. Engineer's Report: Bill Collings reviewed his report. [MCDWID Engineers Report 10-9-23.pdf](#) He noted the Garvey Ave. Construction. There is proposed development on the south side of the RR for Roadhouse Blues, Wildcat and a City land deal. Construction for the Caesar Chavez Road alignment will require the contractor to provide advance notice when water service needs to be shut-off temporarily.

### **IV. New Business**

5. Discuss/Approve/Deny Purchase and transport cost of storage unit from Bill Collings: The Board discussed the unit cost of \$3K, transportation of \$600 and any incidentals. Chris motioned to approve \$4500 for the entire cost of the project, Chad 2<sup>nd</sup>, all in favor; motion carried.
6. Discuss/Approve/Deny West Valley Water Consulting quote for addition of NSV system monthly fees: Chris reviewed the separation of the New Saddleback system from the Heritage Districts system number with ADWR. All reporting will be separate again. Chris motioned to approve, Chad 2<sup>nd</sup>, all in favor; motion carried.
7. Discuss/Approve/Deny Permanent hire of Office Clerk, Jocelyn Cardenas: Sara stated she conducted a 90 day review with Jocelyn. Her score was 42 out of a possible 50. Goals were set for 90 days and 1 yr. Jocelyn expressed her interest in a full time position if available. Sara would like to allow her an additional 4 hr. per week and recommends Jocelyn for permanent hire at her current rate. Chris motioned to approve, Chad 2<sup>nd</sup>, all in favor; motion carried.
8. Discuss District vehicle use: On-call staff use was discussed. All crewmembers currently ride in 1 vehicle. The District has 5 vehicles and 4 drivers. There was discussion on Bill also using a work truck when

required to go on-site. Crewman, David will be provided the Canyon to drive after the AC fan is reinstalled. The truck box from the Ram can be sold.

**V. Old Business**

9. Discuss/Approve/Deny Chlorination system changes and cost: Chris motioned to approve the \$6K quote Amount for the Valle Escondido system, Chad 2<sup>nd</sup>, all in favor; motion carried.

10. Discuss/Approve/Deny Concrete or Cement pad cost/quote: Item tabled and will be included on an agenda when Matt gets quotes.

**VI. Adjournment:** Chris motioned to adjourn at 5:25pm, Chad 2<sup>nd</sup>, all in favor; motion carried.

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Approved

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Date