

# MARICOPA CONSOLIDATED DOMESTIC WATER IMPROVEMENT DISTRICT

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## Board of Directors Regular Meeting Minutes May 6, 2024

PURSUANT TO A.R.S. 38-431; Notice is hereby given to the public that the Maricopa Consolidated Domestic Water Improvement District held a Regular meeting on **May 6, 2024, at 4:00 p.m. at 45290 W. Garvey Ave., Maricopa, AZ**. PURSUANT TO A.R.S. 38-431.02, Notice is hereby given, that the public had physical access to the meeting room at 3:45 pm. The following is a list of items that may or may not have been discussed at the meeting. Action or decisions may or may not be taken on any or all items. Board members were able to attend via phone or live media option if available. The Board was able to call an Executive session for the purpose of obtaining legal advice from their Attorney(s) & concerning any of the agenda items pursuant to A.R.S. 38-431.03(A)(3).

### **I: Agenda**

- A. Call meeting to order at 4:00 p.m. by Chris Giles
- B. Roll call: Penny Brennan, Chad Molyneaux, Chris Giles, Lucia Rodriguez, William (Bill) Collings, Matthew Williford, Gloria Landa-Estrada, Judith Brundage and Lori Bradley, present in person.
- C. Approve/Deny: Board approved meeting minutes for 4/8/24 and Special meeting minutes: 4/24/24. Chad motioned, Chris seconded, all in favor: motion carried.

### **II. Old Business**

1. **Discuss/Approve/Deny:** The board discussed the Antelope Peak Domestic Water Improvement District (APDWID), IGA review with APDWID's chairperson Judith Brundage and Board member Lori Bradley. Judith attended the board meeting to obtain clarification as to why the recent termination of services with APDWID. Judith is under the impression that there was miscommunication between their board and Office Manager Gloria, on getting together to work on the budget and the fact that APDWID, could not identify the large water loss that was recently discussed at the APDWID board meeting this past April 2024. MCDWID board informed that the reason for termination was based off the annual budget and increase of calls and services provided to APDWID customers, which is not cost effective for MCDWID. This along with APDWID not being able to provide a clear response as to why the large water loss. Gloria expressed concern to APDWID board on MCDWID reporting inaccurate annual water reports to the Arizona Department of Water Resources (ADWR), due to APDWID's inability to provide clarification on why the large water loss. District Engineer William Collings informed, that the possible reason for water loss could be due to a water leak coming from a fire hydrant. Bill mentioned that the difference between last year's water loss and this year's being \$20,000 to \$250,000, in difference. Judith indicated she would reach out to Will Sipes (Remote Operator) and request that he check all meters to ensure there are no leaks. Bill let the APDWID board members know that if they are still considering a merger, this needs to be done sooner than later since we would need to meet the November 2024 ballot. APDWID is still considering merger and are aware that this move may be better for financial reasons. MCDWID agreed to extend the termination of contract with APDWID until the end of June 2024. MCDWID will track the number of time/hours the district takes to tend to any APDWID calls, etc. MCDWID board will further review this matter on next month's board meeting dated 6/10/24. Chad motioned, Chris seconded, all in favor: motion carried.

### **III. Regular Business:**

1. Financial Report: Office Manager, Gloria Landa-Estrada, provided financials for board to review.
2. Office Manager Report: Offc Mgr. provided manager report for board to review.
3. Engineer Report: District Engineer, William (Bill) Collings provided report for board to review.
4. Field Operations Manager Report: Field Ops. Mgr. Matthew Williford provided a report for board to review.

**IV. Executive Session** – Executive Session did not take place.

### **V. New Business**

**Discuss/Approve/Deny:** The board discussed email etiquette between board members and office staff. Email and communication etiquette is essential to the foundation and meaning of a water district. The board and office staff agreed to always maintain a high level of professionalism. Any issues between the board and

staff will be first addressed by the office manager to follow the chain of command in place. Lucy motioned, Chris seconded, all in favor: motion carried.

2. Discuss/**Approve**/Deny: The board approved the 24/25 Annual Tentative Budget. Chris motioned, Penny seconded, all in favor: motion carried

**VI. Adjournment:** at 5:32 p.m. Chad motioned, Chris seconded, all in favor: motion carried.

A copy of the background material can be provided to Board Members (with the exception of material relating to possible executive sessions) and is available for public inspection in the District Administration Office. If any disabled person needs any type of accommodation, please notify the District Administration at (520) 568-2239, prior to the scheduled meeting.

Reviewed by \_\_\_\_\_ Date: \_\_\_\_\_