

# Antelope Peak Domestic Water Improvement District

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Equal Opportunity Provider

## Board of Directors Regular Meeting Minutes

April 16, 2024

PURSUANT TO A.R.S. 38-431; Notice is hereby given that the Board of Directors of APDWID held a Regular Meeting on March 19, 2024, at 6:00 p.m. at 51499 W. Turney Ln. Board members may attend via phone or live media option. Public opinion & input is welcome. PURSUANT TO A.R.S. 38-431.02, Notice is hereby given that the public will have physical access to the meeting room at 5:50 p.m. Persons with disabilities needing accommodation or alternative formats should contact the district. Requests should be made 72 hours in advance.

### I. AGENDA

- A. Call meeting to order at 6:03 p.m., by Judith Brundage
- B. Roll call: Judith Brundage, Gilbert Goodridge, Lori Bradley, Teri Wootan, Gloria Landa-Estrada, and Celida Ponce.
- C. Approval of the minutes: Lori motioned to approve the 4/16/24, regular meeting minutes. Gilbert, seconded the motion, all in favor; motion carried.
- D. Call to the Public: None present.

### II. REGULAR BUSINESS:

1. **Chairperson Report:** Chairperson Judith informed the board of the need to begin working on the 24/25 Annual Budget Report. Judith informed the board will be getting together this coming Wednesday 4/17/24, to go over the budget together. The chairperson also mentioned and acknowledged the increase in postage to \$.64 each. utilized for billing statement purposes. Office Assistant Celi informed us that the new billing statements will show the monthly usage to our customers. Judith also states that there are several members of the community she has in mind that could be interested in being part of the board. She also informed that former board member Barbara Neal was unable to remain as a board member due to health reasons. Judith asked that billing statements mention if any member of the community is interested in becoming a part of the APDWID Board of Directors. Office Assistant Celi informed she would make sure the billing statements had this information on the next billing cycle. A discussion about the Maricopa Mountain Domestic Water District bringing in a water line to the APDWID area and this may be able to assist the lifting of the current moratorium with a possible merger. Judith mentioned there will be a need for a grant writer to request a grant for this proposed project. The board expressed concern if not enough members of the community become interested in being part of the board. The board informed that Field Operator Teri is considering retirement soon and the board will continue to look for options.
2. **Financial Reports:** Office Mgr. Gloria provided the board with the balance sheet, PCT statements, invoices and checks for review and signature. These items are available at the district office upon request.
  1. **Office Manager Report:** Office Mgr. Gloria provided an oral report to the board letting them know of the need to work together on the 24/25 Annual Budget to be able to compare the existing financial information. The board informed that they will get together initially and then reach out once they are ready to meet for further discussion. Gloria agreed and will let the board know the availability in her schedule to do so.
3. **Maintenance Report:** Operator Teri Wootan provided an oral report providing insight into main subject on the agenda. – see below for further details

**II. NEW BUSINESS:**

1. **Discuss/Approve/Deny:** The board discussed the Monthly Water Usage Reports and Field Operator Teri states that the gallons per day showing on the monthly water report are inaccurate. Teri mentioned she feels this information is old and many things have changed over the years. Teri also mentioned that she believes the reject water calculation is incorrect. There is a known issue with the RO system and Will Sipes will be looking at this soon to determine if there is a need to make some adjustments/improvements and this will be done once water sampling is completed. Teri will follow up with further information on this item. Judy motioned, Lori seconded, all in favor; motion carried.

**III. ADJOURNMENT:** Judy motioned to adjourn at 7:42 p.m., Lori seconded the motion, all in favor; motioned carried.

**Reviewed by:** \_\_\_\_\_ **Date:** \_\_\_\_\_