

MARICOPA CONSOLIDATED DOMESTIC WATER IMPROVEMENT DISTRICT

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Board of Directors Regular Meeting Minutes January 20, 2024

PURSUANT TO A.R.S. 38-431; Notice is hereby given to the public that the Maricopa Consolidated Domestic Water Improvement District held a Regular meeting on **January 20, 2024, at 4:00 p.m. at 45290 W. Garvey Ave., Maricopa, AZ.** PURSUANT TO A.R.S. 38-431.02, Notice is hereby given that the public had physical access to the meeting room at 3:45 pm. The following is a list of items that may or may not have been discussed at the meeting. Action or decisions may or may not be taken on any or all items. Board members were able to attend via phone or live media option if available. The Board was able to call an Executive session for the purpose of obtaining legal advice from their Attorney(s) & concerning any of the agenda items pursuant to A.R.S. 38-431.03(A)(3).

I. Agenda

- Call meeting to order at 4:00 p.m. by Chris Giles
- Roll call: Penny Brennan (absent), Chad Molyneaux (absent), Chris Giles, Lucia Rodriguez, Debbie Chitwood, William (Bill) Collings, Matthew Williford, Gloria Landa.
- **Approve/Deny:** Board approved meeting minutes for 12/9/24, Regular Meeting Minutes. Lucy motioned, Chris seconded, all in favor: motion carried.
- Call to the public: None

II. Regular Business

1. **Financial Report:** Office Manager, Gloria Landa provided financials for the board to review. No questions asked by the board.
2. **Office Manager Report:** None. The Office Manager reported that our district CPAs are currently working on the Year End Financial Statements, and this will be added to next month's agenda or office manager report for further review.
3. **Engineer Report:** District Engineer, William (Bill) Collings provided report for board to review. Bill reported that there were issues with Intrepid Builders installing meters backwards. Bill added that due to this and other incidents caused by sub-contractors, hired by Intrepid Builders, they have decided to end their business relationship with the sub-contractors. These issues have been resolved and any additional discussion on this subject can be discussed when we move to the agenda item regarding this topic.
4. **Field Operations Manager Report:** Field Ops. Mgr. Matthew Williford provided a report for the board to review. Field Mgr. reported that the third-party contractor hired by Intrepid Builders attempted to bribe him to take care of his duties. Field mgr. reached out to Intrepid Builders owner to convey his concerns. The District Manager added that Intrepid Builders ended their relationship with the sub-contractors, due to this incident.

IV. Old Business

1. Discuss/**Approve/Deny:** Payment to Intrepid Builders, LLC final invoice in the amount of \$47,811, for the installation of 204 Metron Meters. The Office Manager clarified that per the invoice received by Intrepid Builders, it appears that there was a miscalculation, and the total amount of the final check is \$47,711.00. The charges included in the invoice are per the bid that Intrepid Builders initially submitted for this project. Lucy motioned to approve the final invoice in total of \$47,711.00, Chris seconded, all in favor; motion carried.

V. New Business

1. **Discuss/Approve/Deny:** Meter Change Out Issues – Intrepid Builders, LLC. Board Chairman, Chris reported that this item was fully discussed during the District Engineer and Field Manager Reports. No additional comments made.
2. **Discuss/Approve/Deny:** Appointment of Board Member, James Bissonnette. Board Chairman Chris reported that current board member Penny Brennan has abandoned her position as a District Board Member, due to missing 2 meetings without notice and failing to fill out the required election paperwork. The District Engineer mentioned that technically that is not within statute, she will have to miss 3 meetings in total, since no one has run for her position. At that point in time, she can be removed by the voting from the board. Chris motioned to table this subject to the next meeting, Lucy seconded, all in favor; motion carried.

IV. Executive Session – Did not take place.

VI. Adjournment: at 4:31 p.m. Chris motioned, Lucy seconded, all in favor: motion carried.

A copy of the background material can be provided to Board Members (except for material relating to possible executive sessions) and is available for public inspection in the District Administration Office. If any disabled person needs any type of accommodation, please notify the District Administration at (520) 568-2239, prior to the scheduled meeting.

Reviewed by _____

Date: _____